



High School Application

2012-13 International Application Process

Step 1. Submit a completed ACEFI Application (below) along with an application fee of \$100 (US). Make checks payable to ACEFI. Please email ACEFI@rocketmail.com for wire transfer information. The application fee is waived if this application is submitted through an approved ACEFI Education Agent.

Step 2. Submit additional application documents. **Please note that ACEFI cannot proceed with school placement until all required documents have been received.**

1. **Financial Support Documents** (Usually a Bank Statement of the parent) – the statement must show that the parent can pay for one year of school, including tuition, fees, living expenses (home-stay or dorm), books, health insurance, and miscellaneous expenses. The amount of funds required varies by school. Check with ACEFI or your education agent to determine the amount of money needed for the school you are interested in.
2. **SLEP score report**—for students whose native language is not English. Some ACEFI schools offer English-as-Second-Language (ESL) classes for an additional fee.
3. **Academic records/transcripts** (*current school year and at least previous two years*).
4. **Discipline and attendance records** from current school (*current school year and previous two years*). Provide discipline and attendance records from the most recent school on official school letterhead demonstrating the student is in “good standing.”
5. **Teacher Recommendations** (*Both Math and English teacher recommendations are required*).
6. **Passport Photo Page.** Copy of applicant’s passport page showing birth date and picture.
7. **Essay/Personal Statement:** Submit a hand-written essay describing yourself, your family and your religious background, and your relationship to the Christian faith. Also explain why you wish to study in a Christian high school.
8. **Medical Records / Immunization Records.** Complete immunization records including a PPD test for tuberculosis within the past one (1) year. Some states require a complete physical examination after arriving in the US. Student should receive all immunizations required by the Health Department in the state where the school is located before departure. Check with ACEFI after student is admitted.

Note: Some schools require additional documents as part of their admission process, including letters of recommendation from a teacher. **Check with ACEFI about requirements of specific schools.**

Additional Requirements After Admission

Medical Insurance: ACEFI students must be covered by a major medical insurance policy which provides expense benefits of at least \$100,000 (US) per illness or injury. Some schools offer a group insurance policy. If the ACEFI school does not offer health insurance, student must buy a health insurance policy from a company in the US or in the home country for the entire school year (10 months), although a twelve (12) months policy is strongly recommended so that the student is continuously enrolled in the same policy each year. This policy must provide benefits for both “**Medical Evacuation**” and “**Repatriation.**”

Guardianship Documentation: A Guardian Authorization or a Medical Release Document (or both for some schools) must be signed by the parents and notarized which gives the home-stay guardian authority to make medical decisions for the child while in the United States. This document must be signed by the parent after a home-stay guardian has been assigned. The student should bring this document to the US. Policies vary by school. Check with ACEFI after student is admitted.

Step 3. Once the application, application fee, and all required documents are received and reviewed and a school has been determined, the student will be notified with an acceptance letter and a SEVIS I-20. Additional written instructions, including visa application, dates, locations, and travel information, will be provided by the ACEFI school at that time.



1. FAMILY INFORMATION (Please complete all fields on this form. Print out the completed form and sign at the bottom.)

Legal Name of Student: Surname: _____ Given Name: _____

English name (if you have one): _____

Street Address: _____

City and State/Province: _____

Country: _____ Postal Code: _____

Sex: ____ Age: ____ Email address: _____

Date of Birth: Date: ____ Month: ____ Year: ____

Passport #: _____

Grade level you wish to enter: ____

Name of most recent school attended: _____

Grade level at most recent school: ____

Location (City and Country) of most recent school: _____

When do you wish to begin studies at the ACEFI school? Month: ____ Year: ____

Father's Name _____

Place of Employment: _____

Country: _____

Cell Phone: _____

Work Phone: _____

Home Phone: _____

Email address: _____

Marital Status: Married Widowed Divorced Separated

Mother's Name _____

Place of Employment _____

Country _____

Cell Phone _____

Work Phone _____

Home Phone _____

Email address: _____

Marital Status: Married Widowed Divorced Separated

Emergency Contact: In case of emergency, notify:

Name (Person other than parent): _____

Relationship _____

Cell Phone: _____

Work Phone _____

Home Phone _____

Email address: _____

2. School Preference Information

Housing preference: Dormitory Home stay (with American family)
(Note: Housing arrangements vary by school. Most schools do not offer both options.)

Having a private bedroom is (Check only one):
Extremely Important
Important but not essential
Not that important

I prefer to live in: Large city Medium or small city

High school sports in which you would like to participate: _____

Which ACEFI school is your first preference: _____

Which ACEFI school is your second preference: _____

(Leave blank if you do not have a school preference.)

Please indicate the reason(s) for your school preference and provide any additional information that would help ACEFI find the best school for you: _____

3. Student Background Information:

Country of Citizenship _____

Country of Birth _____

Primary Language _____

Are you a Christian? Yes No

If "Yes," name of church you attend: _____

Denomination _____

If "No," what is your religious affiliation or background? _____

Please answer "Yes" or "No" for each of the following:

1. Have you ever been dismissed from school for academic or disciplinary reasons? Yes No

2. Have you used alcohol, tobacco or non-medical drugs during the past 12 months? Yes No

3. Have you ever been arrested, petitioned, placed on court order or put on probation? Yes No

(If you checked yes for any of the above, please explain on a separate sheet of paper. A "yes" answer does not mean that you are ineligible for admission.)

4. I understand the Christian position of ACEFI, its schools, and host families? Yes No

5. I desire to study at an ACEFI school and participate in the life of the campus & my host family? Yes No

6. I intend to learn and follow the student Code of Conduct at my ACEFI school? Yes No

ACEFI schools and host families teach a Christian world-view and promote Christian values and ethics. Students are expected to learn and follow the “code of conduct” of their particular school. They will also participate in the Christian activities of the school and host family, including attending Christian chapel at school and church with the host family. Students will enroll in Bible and other courses designed to help them understand Christianity and live a Christian lifestyle.

ACEFI schools provide a wholesome environment for personal, spiritual, and academic growth. Students must be prepared to follow the ACEFI Student Code of Conduct below in addition to the particular rules of the ACEFI school in which they are enrolled:

- *Not using tobacco in any form*
- *No drinking of alcohol or using illegal drugs in any form*
- *Following the rules of the students’ host family (if applicable)*
- *Not touching members of the opposite sex in inappropriate ways*
- *No looking at explicitly sexual material or movies*
- *Attending chapel and church services and other activities of the school and host family*
- *Wearing appropriate clothing (school may require purchase of uniforms)*
- *Using appropriate language*
- *Showing proper respect to fellow students, faculty, staff and guardians*
- *Respecting for the Christian philosophy of the school and host family and using the time at the school to grow in understanding Christianity*

Student Agreement:

I am willing to learn and follow the **ACEFI Code of Conduct** (above), the rules and requirements of the particular school in which I enroll, and conform to the standards and life-style of host family with whom I live. I affirm that all of the information provided on this application and other documents is correct.

Student signature: _____

PARENT STATEMENT OF COOPERATION WITH ACEFI SCHOOL:

Student Name: _____

1. I agree with the aims and mission of ACEFI and ACEFI school to which my child is admitted (hereinafter referred to as “school”). I will bring all questions and criticisms to ACEFI or the school administration so that they may be properly considered by those in authority.
2. I will pay tuition and fees as stated on the School Contract. I understand that transcripts and final report cards will be held until the account is paid in full.
3. I give school faculty and administration discretion in the discipline of my child. This includes issuing of after-school detentions, in-school suspensions, or suspensions. I understand that parents will be notified of the disciplinary measures.
4. I acknowledge the school’s right to dismiss my child if he/she does not cooperate with the educational process.
5. I give permission for my child to take part in school activities, including sports and school-sponsored trips and absolve the school from liability to me or my child because of any injury to my child at school or during any school activity. In case of accident or serious illness, I request the school to contact me. If the school is unable to reach me, I hereby authorize the school to make whatever arrangements deemed necessary. Unless the school has a mandatory group insurance policy, my child will have an international student major medical policy upon arrival at the school.

6. I give permission for the school nurse to release medical information to teachers and administrators. The nurse may also request and receive medical information from my child's physician.
7. I give the school permission to use my son or daughter's photograph in print, electronic, and video formats or in other official print publications, and I acknowledge the school's right to appropriately crop/correct the photograph as needed.
8. I give the school permission to reproduce, use, exhibit, display, broadcast, distribute, and create derivative works of the photographed images of my child for use in connection with the activities of the school for promoting, advertising, publicizing or explaining the school and its activities
9. I give permission for the school to use my family's contact information (names, address, phone number, email) to be published in the school directory.

Parent Agreement:

I understand the ACEFI Code of Conduct expected of my son/daughter, and I will support him/her while enrolled at an ACEFI school, including providing a notarized Guardian Authorization to the Homestay Family.

Date

Signature of Father

Signature of Mother

Save this form. Print, sign, and then email this application to:

AFFORDABLE CHRISTIAN EDUCATION FOR INTERNATIONALS, Inc.

(ACEFI)

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